

## **SEJ 2012 Registration Process**

### **Bethea Welcome Center at Lake Junaluska**

Persons needing to check in for lodging at Lake Junaluska (including cottage rental) will go to the Bethea Welcome Center upon arrival on campus. No conference business packets or items will be distributed at this location. A member of the Secretarial Staff will be on duty during peak periods to answer any specific questions about the SEJ 2012 Conference. Also, a “Frequently Asked Questions” answer sheet will be available at the lodging check-in desks.

### **Credentials for Delegates and Reserves**

Name badges serve as the credentials for delegates and reserves. Name badges will be distributed on **Tuesday, July 17**, beginning at 12:30 p.m. in Stuart Auditorium. Delegations will be asked to sit in the seats assigned to your delegation. Please see the back cover of the ADCA for your delegation’s assigned seats. Reserves, as customary, will sit outside the bar of the conference. Delegation pages will distribute the name badges beginning at 12:30 p.m. at your seating area. Any delegate or reserve that does not pick up the name badge prior to 1 p.m. can get theirs when the delegation meets in its assigned room at Shackford Hall immediately after the session in Stuart Auditorium for individual sessions with episcopal nominees.

Members of the Nominations Committee and Committee on Episcopacy will receive their name badges at your first meeting.

Delegate and reserve contact information will be double-checked and corrected by your delegation secretary during the Tuesday afternoon session at Shackford Hall.

### **Credentials for Others**

- Bishops and Bishop spouses will receive their name badge at the first meeting of the College of Bishops.
- Members of the Judicial Council will receive their name badges at the front desk in Stuart Auditorium by contacting John Pinson.
- Communicators will receive their name badges from Ken Howle in the Press Room.
- Monitors will receive their name badges from Jennifer Davis at their Orientation Session.
- Secretarial Staff will receive name badges from Meredyth Earnest at the staff meeting.
- Episcopal Administrative Assistants will receive name badges from John Pinson at the front desk in Stuart Auditorium.
- Delegation pages and at-large pages will receive their name badges from John Pinson at the front desk in Stuart Auditorium.

### **Guests**

Conference guests are welcomed to attend the conference, but will not be issued official credentials.