

October 1, 2011

**SEJ 2012  
Program and Local  
Arrangements Committee**

**SEJ- Conference Secretary**  
Brad Brady (SGA)  
secretary@sejumc.org

**Worship Coordinator**

Roger Dowdy (VA)  
rdowdy@lakejunaluska.com

Worship Planning  
Musician Coordination  
Altar and Visuals  
Liaison with LJ Singers  
Coordinate with Stage  
Manager

**Communications**

Meredyth Earnest (SGA)  
SEJ2012@sejumc.org

DCA—Advance  
Delegate Records  
Daily Journal Staff  
Document Collection/Editing  
Support DCA Editor  
Journal Editor

**Elections**

Kim Ingram (WNC)  
kingram@wnccumc.org

Insure Credibility of Elections  
Liaison with Balloting Company  
Orient Head Tellers and Tellers  
Orient Delegation Pages  
Develop back-up plans  
Balloting “Help Desk”

**Monitoring**

Jennifer Davis (WNC)  
jdavis@wnccumc.org

Recruit, Train, Coordinate  
Monitors

**Nominations Liaison**

2008 Executive Committee

Orient new Committee  
Facilitate information flow to  
committee members.

**Logistics**

Anne Travis (HOL)  
AnneTravis@holston.org

Liaison with LJA  
Displays Coordinator  
Meeting Space  
Stage Manager  
AV Coordinator  
Special Events  
Security and Safety  
Child Care  
Parking/Signs  
Youth/Young Adult Room

**Delegate Relations**

John Pinson (NGA)  
jpinson@aldersgateum.com

Volunteer coordination  
Registration: Welcome and Process  
Auditorium: Seating, Greeters,  
Ushers  
Coordinate Pages from each AC  
Coordinate Travel Vouchers w/ RA

**Media Relations**

Ken Howle (WNC)  
khowle@lakejunaluska.com

Assist visiting media  
Assist SEJ Communicators  
Recruit/support DCA Editor  
Coordinate DCA printing  
Coordinate Live-Streaming  
Coordinate reporting to UMNS  
“Official” Photography

**Jurisdictional Treasurer**

Raúl Alegria (WNC)  
r Alegria@lakejunaluska.com