

July 10, 2012

Greetings in the name of the Lord, Jesus Christ!

Jurisdictional Conference is just a few days away. This email blast is being sent to remind you of a couple of details. If you are a delegate or reserve, we are using the email address we have on file. Unfortunately, mass email communication is not always received—even though it is sent. If you or someone from your delegation could be appointed to make sure everyone receives this information that would be helpful.

Checking In at Lake Junaluska: Persons staying in one of Lake Junaluska's hotel rooms or apartments may check in at the Bethea Welcome Center between 8:00 a.m. and 9:00 p.m. beginning on Sunday, July 15. Guests arriving after 9:00 p.m. may check in at the respective hotel. Please pick up your key at Terrace Inn if you are staying in any Lake Junaluska property other than Lambuth Inn.

Lake Junaluska Cottages: Persons who have rented a Lake Junaluska Cottage Rental property may begin check-in at 3:00 p.m. on Sunday in the Bethea Welcome Center.

Agenda: Click [here](#) to view the most current conference agenda.

Meeting Episcopal Nominees: The Committee on Episcopacy is sponsoring a process by which delegates and guests may become better acquainted with the declared episcopal nominees. A plenary session will be held on Tuesday, July 17, at 1 p.m. in Stuart Auditorium. All nominees will be given a few minutes to address everyone present. Round Robin sessions will be held in Shackford Hall beginning at 2:45 p.m. The break out sessions will be limited to delegates and reserves due to room sizes for each delegation. To see the complete schedule, please click [here](#).

Delegate and Reserve Credentials: Delegates and Reserves will receive their name tags in Stuart Auditorium on Tuesday, July 17, just prior to the 1 p.m. plenary session where you will be meeting declared episcopal nominees. Bishops, Nominations Committee members, Committee on Episcopacy members, and Pages will receive their name tags at your first meeting. Other designated conference officials will pick up their name tags in the Stuart Auditorium lobby as indicated on the document [here](#).

Guest Registration: Guests are welcomed in the plenary and worship services. There is no registration process or name tags for guests.

Pre-conference Documents: Please remember we are trying to be as paperless as possible with pre-conference documents. Please click [here](#) to find the *Advance Daily Christian Advocate*, which was updated on May 31. Other information can be found on this same webpage. This will be a great webpage to bookmark for future use during our conferencing experience.

Download Documents: Please download business documents to your computer, iPad, Kindle, Nook, or other e-reader by clicking [here](#). Stuart Auditorium has wireless Internet, as does the entire Lake Junaluska campus.

Per Diem and Travel Reimbursement: The per diem is \$84 per day, for the three days of conference (Wednesday-Friday). This amount is calculated to cover the cost of room and board at Lake Junaluska when sharing the room with another delegate. All persons staying in the Terrace Inn or Lambuth Inn will be billed for on-campus meals. So, if you are the only person in the room, you will have some out-of-pocket expense to cover the difference. The travel reimbursement for the 2012 SEJ Conference delegates was set at the IRS Mileage Reimbursement Standard, currently 55.5 cents per mile. A voucher will be given to you at Jurisdictional Conference to submit for reimbursement of per diem and travel. Reimbursement checks will be mailed out following conference.

Delegate and Reserve Reimbursements: Our Conference rules call for the reimbursement to the primary delegates only. Most annual conferences reimburse their reserve delegates at the same rate. If your conference is one where primary delegates share reimbursement with the reserve that takes your place, please work this out within the delegation. The SEJ Conference Treasurer will not reimburse more than the total sum for your allotted delegation.

Shuttle Service to Airport: There is no shuttle service provided by the Conference or Lake Junaluska. All delegates flying into Asheville will be asked to make their own arrangements for travel to/from the airport. SEJ CFA established the following policy for Delegates who fly to Asheville, NC, to attend the 2012 SEJ Conference: Ground transportation cost reimbursement will be limited to the round trip mileage (80 miles) from/to the Asheville Airport and Lake Junaluska Conference Center at 55.5 cents per mile. A voucher will be given to you at Jurisdictional Conference to submit for reimbursement.

Live streaming: We will be live streaming conference sessions. Invite family and friends to join us by viewing the schedule [here](#).

Child-Care: July 1 was the deadline for registering for child-care. Walk-ins will be charged \$25 per child per session on a first-come, first served basis. Child-care is available in the Wilson Children's Building. Please contact the Day Camp office at 828-454-6770 or Jarrett Rutland at 828-400-4661 for more information.

Special Events and Office Locations: [Here](#) is a link to the SEJ 2012 office locations and the known special events schedule as of July 10.

Parking: Parking is available in designated areas across the campus. Security will be present to direct traffic. For persons staying in Lake Junaluska housing, there may be parking in close proximity to the lodging although no spaces are reserved specifically for these guests. For those with Handicapped Passes, parking is available in front of Stuart Auditorium and Memorial Chapel. Please respect any reserved parking signs.

Shuttle Services on Campus: There will be several forms of public transportation on the grounds. The Lake Junaluska Trolleys will be traveling from the Nanci Weldon Gym and the Welcome Center to Lambuth with stops designated by signage in between. In addition, golf cart shuttles will be transporting people between Stuart Auditorium and other parking areas.

Food Options:

- Terrace and Lambuth Dining Rooms – Both dining rooms will be serving 3 deluxe buffet meals per day beginning with dinner on Saturday, July 14th and ending with lunch on Friday, July 20th. The costs for meals in the Terrace and Lambuth Dining Rooms are: Breakfast - \$9.00; Lunch - \$11.00; Dinner - \$13.00 (\$29.00/day for meal plan).
- CoffeeZone – There will be coffee and breakfast items for sale in front of Stuart Auditorium on Wednesday through Friday of Conference starting at 7:30 a.m.
- Lake Junaluska Food Service will also be selling box lunches for \$8.00 (cash or check, no credit cards) under the tent by the lake on Wednesday and Thursday starting at 11:30 a.m.

Emergency: For medical or other emergencies please call 911. It will connect to the Haywood County Sheriff's Office who will dispatch the appropriate persons, including Lake Junaluska Security.